**ASSIGNED COUNSEL MONTHLY ADDED CASES REPORTING FORM – STARTING 7/1/2023**

(Please report only one month per form. If you report more than one county on the same form, please separate the counties with a blank line

and please make it VERY clear which county you are reporting. I can no longer tell from the docket #s.)

CONTRACTOR NAME:

COUNTY:

MONTH/YEAR:

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| --- | --- | --- | --- | --- | --- |
| **DIVISION** | **CASE NAME** | **FAMILY DIVISION ONLY** | **DOCKET #** | **DATE ASSIGNED** | **CRIMINAL CHARGE(S) OR** **TYPE OF JUVENILE CASE** |
| Criminal, Family or Civil | Criminal & Civil: Client nameFamily: Juvenile’s Initials(No need for “State v.” or “In re:”) | If your client is not the juvenile, enter client’s name and relationship to juvenile. If the juvenile is the client, leave blank. | **List only ONE docket # per line even if it is the same client.** | JUVENILE:Date assigned to the case. Only count the case once ever unless a TPR is filed, then count the TPR | List all the charges or type of juvenile case associated with this docket.* **Criminal: You must use the statute code or title/section for every single charge.**
* **Juvenile** case codes: CHINS A, CHINS B, CHINS C, CHINS D, Delinquency (by statute code or title/section), TPR. (No other types)
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